

Kansas FBLA
Active Membership Advisory Council
Application Form--2024-2025

Name _____

School _____

School Street Address, City, State, Zip

School Phone Number _____

Personal Information:

Grade in School (Freshman, Sophomore, Junior, Senior): _____

Home Street (Mailing) Address, City, State, ZIP

Birthday _____

Cell Phone Number _____

Email Address _____

FBLA Information

Adviser(s) Name(s): _____

Adviser's Email Address: _____

Adviser's Cell Phone Number: _____

Date that the "CONTRIBUTOR LEVEL of the BAA" was completed _____

Please list any local, district, regional, and/or state FBLA offices you have held or currently hold with number of years:

List business/business related courses taken or currently enrolled in:

This **application form** along with your **essay, signed letter from adviser, signed code of conduct, and resume** should be **postmarked** or **emailed** by **September 30, 2024** to:

Ms. Connie Lindell, State Adviser
Kansas FBLA
3920 Sophora Street
Lawrence, KS 66049
conniefbla@gmail.com 785-760-1038

AMAC applicants and their adviser will be notified by email within one week of the
DUE DATE, if they were chosen or not.

Application Essay

In your essay, you need to address the following information:

- Reason for applying to be a member of the Active Membership Advisory Council
- Why you would be an excellent council member
- What you have done to benefit FBLA at the local level
- What other activities you are involved in, including leadership roles, in your community

YOUR ESSAY SHOULD **NOT** EXCEED **500** WORDS

To apply to be a member of the Kansas FBLA Active Membership Advisory Council, you **must submit the following** (no other pages need to be sent):

- ✓ **Application essay**
- ✓ **Completed application form**
- ✓ **BAA Certificate (or date of completion)**
- ✓ **SIGNED code of conduct form by all parties**
- ✓ **Applicant's resume**

postmarked or emailed by **September 30, 2024** to:

Ms. Connie Lindell, State Adviser
Kansas FBLA
3920 Sophora Street
Lawrence, KS 66049
conniefbla@gmail.com

Kansas FBLA Active Membership Advisory Council (AMAC)

• Duties

- Assist with District Vice President voting at their respective District Conference. (Depending on the number of council members chosen, council members could be assigned to attend more than one district conference to assist and conduct the voting for District Vice President candidates)
- Obtain two corporate sponsors and report the sponsorships to the Executive Vice President
- Attend meetings with the Executive Vice President through Zoom or other social media methods; the Executive Vice President will be in charge of setting the meeting dates and times, as well as preparing the agenda
- Create a list of possible activities chapters could do for American Enterprise Day
- Create a list of possible activities to promote Alzheimer's Awareness and possible fundraisers for local chapter charity events
- Create a list of possible FBLA activities to do during FBLA week for local chapters
- Promote FBLA throughout the state of Kansas by giving the Public Relations and/or District Vice President officer for your district ideas for social media.

• Qualifications *

- Must be a current paid member of FBLA
- Can NOT be a current state officer
- CONTRIBUTOR Level of the BAA is required.

• Recognition

- Will be recognized during the State Leadership Conference
- Names in the SLC program and on the state website

* There will be a maximum of 10 members (could be less, depending on the number of applicants), including the State Executive Vice President, on the Kansas FBLA Active Membership Advisory Council. No more than **TWO** members from the same chapter may apply. The State Adviser will review the applications and give her recommendations to the Executive Vice President. The State Adviser will notify all applicants and their adviser whether they are accepted to the Council or not.

COMMITMENT TO RESPONSIBILITIES

While representing FBLA. . .

1. I shall behave in a courteous and respectful manner, according to the national and state FBLA guidelines, refraining from language and actions that might bring discredit upon the FBLA association.
2. I shall abide by the prescribed association dress code.
3. I shall be willing to take and follow instructions as directed by those responsible and meet all deadlines set for me. 4. I shall treat **all** members equally.
5. When participating in FBLA assignments, I shall not damage or deface property. I will pay for any damages caused by me to any property or furnishings in hotel rooms, private accommodations and/or buildings.
6. I shall communicate any circumstances which prevent me from carrying out predetermined assignments to the Executive Vice President.
7. I shall avoid places and actions that in any way could raise questions as to moral character or conduct.
8. I shall **not** be in possession of or consume controlled substances.
9. I shall **not** violate any state or federal laws.
10. I shall **not** misrepresent myself or FBLA on any social media sites.

A violation of items 8-10 will result in immediate suspension by the State Adviser, followed by a hearing in front of the State Board within 10 days. The State Executive Board may take action up to and including expulsion from the Active Membership Advisory Council. Due process, as it is outlined in section 750, of the Kansas FBLA Policies, shall be followed. While under suspension, the accused will be unable to participate in any FBLA activities or Council meetings.

<h3>Code of Conduct Form</h3>

(This form will be completed by **all** members applying for a KS-FBLA Active Membership Advisory Council position.)

As an Active Membership Advisory Council Member of **Kansas FBLA**, I agree that I will abide by the prescribed **Code of Conduct**, and I accept **all** the **responsibilities** associated with my office.

(Signature of student) (Date)

If selected to the AMAC in **Kansas FBLA**, the above mentioned student will receive the **full support and endorsement of the high school**, local FBLA chapter, parents/guardians, and local adviser(s) in the execution of the duties of this office and commitment to the **Kansas FBLA Code of Conduct**.

(Signature of local **FBLA Adviser**) (Date)

(Signature of **Parent/Guardian**) (Date)

(Signature of **High School Administrator and Title**) (Date)

Please return this signed form with the other AMAC materials to State Adviser, Connie Lindell.

Please return this page ('Code of Conduct' form) with official signatures by the Active Membership Advisory Council Application due date, along with all other necessary application items.